

Name and surname _____ Class _____ Number _____

Remember

A leader organises a team. A guide shows people around. Pupils ask for permission and follow instructions. Helpful pupils support others and volunteer willingly. Worked example: Pupils work together and help one another. → They support one another.

A Words for school life



Match the definitions with the words in the bank. Use each word once.

speech / guide / permission / flag / assembly / leader / instructions / volunteer

1. A person who organises a team: _____
2. A person who shows visitors around: _____
3. Saying that someone is allowed to do something: _____
4. Directions that tell people what to do: _____
5. A meeting of pupils and staff at school: _____
6. A talk given to a group of listeners: _____
7. A piece of cloth that represents a country: _____
8. To choose to help without being paid: _____



B Work as a team



Complete the message with the words in the bank. Use each word once.

carefully / pack / helpful / greet / follow / support

We (1) _____ our teachers by saying "Good morning". We (2) _____ our school bags before leaving home. At school, we listen (3) _____ and (4) _____ instructions. A (5) _____ pupil cares about others. Teachers (6) _____ us when we need help.

Help: Think about meaning and the words around each gap.



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Remember

Use the present simple for routines. I / you / we / they help. He / she helps. Some verbs change: watch → watches; study → studies. Negatives: I don't shout. She doesn't shout. Questions: Do they help? Does she help? Use the base verb after do, does, don't and doesn't.

Worked example: He ___ (pack) his bag every evening. → He packs his bag every evening.

C Complete the routines



Use the correct present simple form of each verb in brackets.

1. Mina _____ (greet) the teacher every morning.
2. Our class leader _____ (check) the duty list before lessons.
3. We _____ (follow) the guide around the school.
4. Ali _____ (study) in the library after lunch.
5. My friends _____ (volunteer) on Fridays.
6. The teacher _____ (watch) the pupils during the rehearsal.



D Negatives and questions



Complete or rewrite each sentence. Follow the instruction.

1. Make negative: She greets visitors. → She _____ visitors.
2. Make negative: We leave bags in the hall. → We _____ bags in the hall.
3. Make a question: Rana helps new pupils.

4. Put in order: what time / your lessons / do / start / ?

5. Complete: Does Emir follow instructions? Yes, he _____.
6. Repair the mistake: Does he packs his bag before school?



Help: In a negative or a question, doesn't / does already carries the he/she form. Do not add -s to the main verb.



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Remember

Frequency words tell us how often: always, usually, often, sometimes, never. Put them before a main verb: We usually help. Put them after am/is/are: She is always helpful.

This is Lina's typical school week. The same pattern repeats each week.

Duty	Mon	Tue	Wed	Thu	Fri
Greet the teacher	Yes	Yes	Yes	Yes	Yes
Help in the library	Yes	No	Yes	No	No
Arrive late	No	No	No	No	No
Pack the school bag	Yes	Yes	Yes	Yes	Yes

E Read the routine chart



Write always, sometimes or never. Every school day = always; some days = sometimes; no days = never.

1. Lina _____ greets the teacher.
2. She _____ helps in the library.
3. She _____ arrives late.
4. She _____ packs her school bag.

F Put the words in order



Write complete sentences with capitals and full stops.

1. she / always / is / helpful → _____
2. we / our bags / usually / pack / before school

3. they / often / greet / visitors

4. I / arrive / never / late → _____
5. Emma / sometimes / volunteers / in the library

G Your own routine



Complete 1–3 with true information. Then try the Challenge.

1. At school, I always _____.
2. I sometimes _____.
3. I never _____.
4. Challenge: Rewrite ONE sentence using he or she.



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Remember

Object pronouns receive the action: I → me; you → you; he → him; she → her; it → it; we → us; they → them.
Worked example: The leader helps the pupils. → The leader helps them.

H Replace the names



Use each object pronoun once.

us / it / me / him / them / you / her

1. Mr Stone welcomes the new pupils. He welcomes _____.
2. Our teacher supports my friends and me. She supports _____.
3. The guide helps Lena. He helps _____.
4. Please pass the book to Bora. Pass it to _____.
5. I have a problem. Please help _____.
6. You are the new leader. The teacher wants to talk to _____.
7. Read the instruction and follow _____.

me

her

us

I Refresh useful language



Use the correct form or word in each gap.

Examples: There is a leader. There are two teams. Please listen. Don't shout.

1. There _____ (be) a leader in every group.
2. There _____ (be) three instructions on the board.
3. Our teacher gives us _____ (a / an) instruction.
4. Please _____ (listen) to the guide.
5. _____ (not / shout) in the hall.

J Ask for information



Write the question. Use the question word shown.

Help: Who asks about a person; where asks about a place; when asks about a time.

1. Ask about the place of the assembly. Begin with Where.

2. Ask about the name of the class leader. Begin with Who.

3. Ask about the time of the school ceremony. Begin with When.



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Remember

We celebrate national days with school ceremonies, songs, poems, speeches and flags. Pupils work together and share responsibilities.

National days in Türkiye

Date	National day
23 April	National Sovereignty and Children's Day
19 May	Commemoration of Atatürk Youth and Sports Day
30 August	Victory Day
29 October	Republic Day

K Find the national day

Use the calendar above. Short answers are fine.

- When is Republic Day? _____
- Which national day is on 23 April? _____
- When is Victory Day? _____
- Which national day is in May? _____



Our ceremony team

Pupil	Role	Duty
Ada	Leader	Organise the team
Kerem	Guide	Welcome visitors
Elif	Reader	Read a short speech
Deniz and İpek	Helpers	Put up flags

L Prepare a ceremony

Use the duty list and the word bank. Then answer 6.

support / flag / instructions / guide / speech

- Kerem is our _____. He welcomes visitors.
- Elif reads a short _____.
- Deniz and İpek put up a Turkish _____.
- The leader gives clear _____ before the ceremony.
- Teachers _____ pupils who need help.
- Challenge: Why does the team need a guide?



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Reading tip

Look at the heading first. Find names, times and places. Then read again. For a Why question, connect the details and give a reason.

M Read quickly



Read the notice and find the information. Short answers are fine.

SCHOOL VOLUNTEER DAY

Friday: Meet in the hall at 8.30. Bring your group list. The class leaders explain the tasks. Guides welcome visitors. Library helpers put books on the shelves. Lessons begin at 9.00. Follow the instructions carefully.

1. What is the event? _____
2. On which day does it take place? _____
3. Where do the groups meet? _____
4. Who explains the tasks? _____

N Read carefully



Answer 1–3. For 4, write True or False and correct it if false. Answer 5 using the text.

At Riverside School, pupils work in teams. Ece is the Green Team leader. She checks the duty list before lessons and usually gives new pupils a tour. Firat is not the leader, but he likes helping others. He volunteers in the library twice a week. On Wednesdays, he leaves at three. On Fridays, he stays until four because many pupils visit the library before the weekend. Ece and Firat ask for permission before entering another classroom. Before a school ceremony, they read poems. Their teacher helps them practise the poems.

1. A new pupil needs a school tour. Who is the best person to ask? Why?

2. Why does Firat stay later on Fridays?

3. What do Ece and Firat ask permission to do?

4. Firat stays at school until four on Wednesdays.

5. Who does “them” in the last sentence refer to?



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Writing tip

Use the present simple for school routines. Add frequency words. Check the he/she form and object pronouns. Begin sentences with capitals and end with full stops.

Follow a model

Read the model. Use ALL the notes to write as Emir. Write 5–6 complete sentences and use an object pronoun.

Model

I'm Aylin, a class helper. I usually pack my bag in the evening. I welcome visitors on Fridays. I don't shout in the hall. My teacher supports my friends and me. She helps us with our duties.

Notes: Emir / class leader / usually checks the duty list before lessons / helps new pupils every Monday / does not leave books on the desk / teacher helps Emir and his classmates

Describe your school day

Write a message for a new pupil. You may invent details. Write 5–6 complete sentences. Include ALL four points below.

Your role or duty; two routines with frequency words; one thing you do not do; how someone helps you or your group, using an object pronoun.

Help: I am _____. I usually _____. I don't _____. My teacher helps us _____.

Challenge: Explain a reason with because. Check your negative forms and pronouns.



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Try this page on your own. Check your work when you finish. Total: 20 points.

Q Reading



Read the message and answer. (3 × 2 = 6 points)

At North School, Selin is the class leader. She usually arrives at 8.15 and checks the duty list. New pupils go to her to find their classrooms. On Fridays, the Green Team stays after lessons for volunteer work. They label library books and put them on shelves. Our Republic Day ceremony begins at 10.00 on 29 October in the hall.

1. Who helps new pupils find their classrooms? _____
2. Where is the Republic Day ceremony? _____
3. Why does the Green Team stay after lessons on Fridays? _____

R Vocabulary



Write ONE suitable word in each gap. (4 × 1 = 4 points)

1. Ask for _____ before you enter another classroom.
2. The class _____ organises the group's work.
3. The head teacher gives a short _____ to welcome everyone.
4. I _____ at the library because I want to help. I get no money.



S Grammar



Use the correct form of the word or phrase in brackets. (4 × 1 = 4 points)

1. Lara usually _____ (pack) her bag before school.
2. Our teacher helps _____ (we) with our duties.
3. Deniz _____ (not / arrive) late.
4. _____ (do) your classmates volunteer after lessons?



T Writing



Write FOUR complete sentences about yourself or another pupil. Give the pupil's role; describe two routines using frequency words; say who helps the pupil or their group, using an object pronoun. (6 points)

